

## Sample form, not for offline completion.

Visit <https://qldmentalhealthawards.awardsplatform.com> to enter.

# Workplace Award: Employee Wellbeing

Open to any Queensland-based organisation which has demonstrated excellence in the promotion of positive mental health to its employees, and supports the inclusion and workplace participation of employees living with mental illness. This includes the implementation of innovative work practices, programs or initiatives.

### Evaluation Criteria

1. Promotes social justice and raises mental health awareness in the workplace and wider community.
2. Demonstrates flexible and appropriate workplace conditions to support equitable access and retention of employment for people with a lived experience to enter, remain and return to work.
3. Delivers best practice programs to promote positive mental health amongst employees and increase workforce participation for those with mental illness.
4. Demonstrates qualities of leadership, vision and innovation.

Entry name (Name of organisation / program / project)

---

## Nominator information

Please add your contact information, this should be the contact details of the person completing this submission. It's important for us to have this information so that we can get in touch with you about the submission if we need to. If you are nominating on behalf of someone else or an organisation, their details can be added on the following tab.

Name

4 words

Job title (optional)

Please enter your job title, leave blank if not relevant

Organisation (optional)

Please enter the name of the organisation you work for, if not relevant then leave blank

Address

Please enter your address

Phone (work)

Mobile number

Relationship to the nominee (optional)

This is where you can provide context to the Judges of your relationship to the nominee, i.e. colleague, client/customer/user, collaborator, supporter

---

## Nominee information

Are your details as the Nominator the same as the Nominee (the individual or organisation you are nominating)?

☐ Yes

☐ No

If you are nominating an organisation, this is where you can enter details of a representative who could attend the Awards ceremony and appear on stage if your submission was shortlisted as a finalist. If you are the correct person, please tick "yes".

If not, please enter their details below.

First name

Surname

Job title (optional)

Organisation (optional)

Address

Phone (work)

Nominee focus name (optional)

20 words

This is the name that will be used to announce your nomination. If you are nominating a specific project, service, program or initiative rather than an organisation or individual generally, please tell us the name of this here (no more than 20 words allowed).

Was the program/service/initiative that is the focus of this nomination a collaborative project where another (optional) individual or organisation requires acknowledgement?

☐ Yes

☐ No

It is important to acknowledge the contribution of others who have helped implement the focus of your nomination, for example a partnership or collaboration. Please let us know if another individual or organisations needs to be acknowledged through this nomination. If yes, please provide their name in the following response.

Collaborator acknowledgement (optional)

Please tell us what the name of your collaborator/project partner.

Where are your services/program located?

200 characters

List location(s) that you provide services/programs. If multiple locations, list as many as possible.

Mobile of Nominee

Email address of Nominee

---

## Nomination Overview

Nomination description

150 words

Please describe in 150 words or less the essence of the individual/organisation/project/program/service/initiative you are nominating, and why it/they deserves to win.

This is the blurb that will be used to announce your entry if it becomes a finalist (including digital and print media), so please use a description that is easy for a broad audience to understand.

Please note you can submit more detail in your response to the Evaluation Criteria on the next page and in your supporting information attachments.

Evaluation Criteria 1: Promotes social justice and raises mental health awareness in the workplace and wider community.

200 words

Using between 20 and 200 words, explain how your organisation promotes social justice and raises mental health awareness in the workplace and wider community.

Evaluation Criteria 2: Demonstrates flexible and appropriate workplace conditions to support equitable access and retention of employment for people with a lived experience to enter, remain and return to work.200 words

Using between 20 and 200 words, explain how your organisation demonstrates flexible and appropriate workplace conditions to support equitable access and retention of employment for people with a lived experience to enter, remain and return to work.

Evaluation Criteria 3: Delivers best practice programs, services or initiatives to promote positive mental health and social inclusion for the benefit of all employees.200 words

Using between 20 and 200 words, explain how your organisation delivers best practice programs to promote positive mental health amongst employees and increase workforce participation for those with mental illness.

Evaluation Criteria 4: Demonstrates qualities of leadership, vision and innovation200 words

Using between 20 and 200 words, explain how you demonstrate qualities of leadership, vision and innovation

## Supporting material

Material may be supplied as follows:

1. Upload JPEG or PDF files. Maximum file size is 5MB per piece. A maximum of five pieces can be uploaded with your entry.

2. Video attachments may be hosted on a video site such as YouTube or Vimeo.

3. Provide website URL's to the publicly accessible campaign or active URL of a landing page. Please ensure any applicable usernames and passwords are provided and active.

4. Please do not upload any further written material as the judges will not consider these. The written component of your entry should be fully explained within the provided form fields.



Type of attachment (optional)

Photo

Biography

Logo

It is optional to add supporting material. You may skip to the next section if you wish.

## Checklist

☐ I have read and complied with all conditions of entry for the awards

These conditions can be viewed by downloading a printable version of the Awards Nominations pack (link at top of this page)

☐ I have addressed all the evaluation criteria relating to the appropriate award category

☐ I agree to the details provided in this application being made public and consent to information and photographs taken in the connection with the selection and award process being used for promotional purposes including being published by the media and on websites.

Please tell us how you heard about the Queensland Mental Health Week Achievement Awards?

- ☐ Social Media
- ☐ Google / search engine
- ☐ Word of mouth
- ☐ Newspaper
- ☐ Email
- ☐ Previous nominee
- ☐ Other / not sure